



NATIONAL GAY ARCHIVES
NATALIE BARNEY/EDWARD CARPENTER LIBRARY

1654 N. HUDSON AVENUE
HOLLYWOOD, CALIFORNIA 90028
(213) 463-5450

July 7, 1983

Jim Kepner
Founder & Curator
Mary Steele
President
Charles Stewart
Vice-President
Donna Smith
Treasurer
Colin Booth
Lucia Chappelle
Richard Follet
Barbara Gittings
Foster Gunnison
Gary Hundertmark
Jim Levin
Bunny MacCulloch
Dave Moore
Lynn Sipe

ONE Institute
3340 Country Club Dr.
Los Angeles Ca. 90019

Dear Board Of Governors:

We, the Board of the National Gay Archives, are most grateful for the generous offer which ONE Institute has made, for the housing and servicing of the National Gay Archives on the campus of ONE. We feel that such an arrangement would have significant advantages to both the Archives and ONE.

As a beginning step in this process of negotiating a possible agreement that would be advantageous to both organizations, we suggest the following terms as a basis for further discussion and negotiation.

NON-FINANCIAL :

1. The collection shall retain the name "National Gay Archives" and shall continue to be publicized and known as such. Included in the Archives is the "Natalie Barney/Edward Carpenter Library, which will retain its name (as will the Blanche Baker Library).
2. ONE will provide contiguous space, with adequate shelving, for the Archives books, periodicals, manuscripts, file collections and other things. This includes provisions to eventually provide non-acidic folders and boxes for manuscripts, and the purchase of additional shelving as necessary.
3. The Archives will be publically accessible to men and women, both scholars and non-scholars, without severe or arbitrary qualifications for users. All users will be equally welcomed.
4. The Archives shall be under the supervision of David Moore, or if he resigns, then another librarian-archivist agreeable to the Archives Board of Directors and the Board of Directors of ONE Institute. In the event that there is a disagreement about library policy, a "Library Committee" consisting of Jim Kepner, David Moore, and one other professional librarian appointed by Jim Kepner and David Moore, shall decide disagreements by majority vote. Jim Kepner will continue to hold the position of Curator of the National Gay Archives for life, or until he resigns. The curator's duties involve: 1.) collecting additional materials,



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p. 2

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2.) deciding with the advice of David Moore what type of documents are to be collected, 3.) deciding with the advice of David Moore how documents are to be kept. Jim Kepner would defer to David Moore's judgment in such matters as cataloging and overall planning for the organizing of the collection. Jim Kepner shall have full access to the use of NGA files and books for his own research.

5. ONE will make an effort to enact a more intensive ongoing acquisitions program, of books and other library materials, on the subject of gay and lesbian studies.
6. ONE will make an effort to have the Baker Library and the Archives open during some evening and weekend hours.
7. ONE will provide office space for Jim Kepner.
8. All Archives books and periodicals will be stamped "Property of the National Gay Archives".
9. Extra copies of Archives books and periodicals will be stored at another location, for the sake of safety, subject to the decision of the Board of Directors of the National Gay Archives. This location might be in Los Angeles, or in another city.
10. If ONE should move from its present location at 3340 Country Club Dr., Los Angeles, before ten years, this agreement is subject to immediate renegotiation. In the event of substantial breakdown or non-fulfillment of these terms, upon agreement of a two-thirds vote of the Board of Directors of the Archives, this agreement would be subject to renegotiation also.

FINANCIAL:

1. ONE Institute will house and service the holdings of the National Gay Archives without charge for a period of no less than ten years. Terms may be renegotiated at that time.
2. ONE will pay all electrical and climate-control costs, but the Archives will pay for its own telephone line.
3. ONE will pay for all expenses of moving the Archives to the ONE campus.
4. ONE shall establish the Jim Kepner Fellowship, for research and writing in the field of gay studies, financed in the amount of a thousand dollars per month. This amount of money shall be awarded each month to a scholar or a writer who by his or her past writings has indicated the potential for significant contribution to the field of gay/lesbian studies. The first recipient of this fellowship, for a period of not less than three years,



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p.3

shall be Jim Kepner. Future recipients shall receive grants for periods between one to twelve months, renewable upon resubmittal of a research proposal.

5. ONE will pay the service contract for the Archives copying machine (\$770 per year), and will have access to its use.
6. ONE will make an effort to aid the Archives Board of Directors in retiring its current debts (which are \$6,951 owed to Jim Kepner, plus about \$4,000 owed to others). The Archives Board will negotiate these debts as low as possible.

ADVANTAGES TO ONE:

1. By bringing the major Archival collections of the Archives to the ONE Campus, this will make ONE the place with the largest homo-ophile library, clippings files, and Archives in the world.
2. With this strength in unity, ONE will bring in more researchers from the Archives' nationwide contacts and publicity.
3. The presence of the Archives will be a major advantage to ONE Graduate School students and faculty, enabling more convenient research and course coordination.
4. Jim Kepner agrees to be available to ONE students and faculty, as an advisor and resource person, aiding their research by his vast knowledge of gay documents.
5. The Archives will provide access to its copying machine without charge for ONE Institute business (but ONE students will be expected to pay for their copies).
6. The Archives will pay for its own telephone line, which may be utilized by the Librarian.
7. The Archives will provide ONE access to its computer (ONE supplying its diskettes and paper) during the morning hours (before noon). The Archives computer has a MODEM connection to a variety of informational services, including the national wire service of the Gay Press Association. It also has a letter-quality printer.
8. The Archives volunteers will, upon the approval of the Librarian of ONE Institute, be available to keep the Archives and Library open during the hours when the Librarian is not present (specifically M-F 5pm-9pm, and Saturday 9am-5pm).



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Page 4

Jim Kepner will be available to staff the Archives after 3pm. This will allow longer periods of operation, enabling ONE students, faculty, and other researchers to have greater access to the collections.

9. The Archives agrees to donate to Baker Library a copy of every book and periodical of which the Archives has more than one copy, and which Baker Library does not already have.
10. The presence of the Archives on campus will prevent duplication, enhance fundraising, and vastly increase the national prestige of ONE Institute as a true "think tank" center for research.
11. In the event ^{the} Board of the Archives ceases to function, the property of the Archives shall pass to the Institute for the Study of Human resources, a tax-deductible organization.
12. If ONE would wish pay off its debt owed to Jim Kepner, he agrees that his entire amount would go into acquisitions of new books.

Most sincerely,

Board of Directors
National Gay Archives